



I hereby approve

Chief editor

of the "Bulletin of the Russian Law Academy",

the Rector of the RLA of the Ministry of Justice

of the Russian Federation, PhD in law,

the assistant professor

O. I. Alexandrova

24 November 2014

**Procedure for reviewing manuscripts submitted to the editorial office  
of the journal "Bulletin of the Russian Law Academy"**

1.1. Articles submitted by Higher Educational Institutions (HEI) that are in privity of contract with the journal editorial office are accepted on the basis of the decision (recommendation) of the regional (HEI) editorial board and a pre-review. The written review of the article is done by a doctor of sciences who is not his / her scientific coordinator (advisor) and works in the same region (HEI) with him / her.

The review is attached to the region (HEI) editorial board's recommendation

2.1. The authors of articles submitted to the editorial office as self-starters shall present:

2.1.1. A record extract of the action of the chair (scientific department) where the work was done containing a recommendation for the given article to be published in the journal. The extract is signed by the head of the chair (scientific department) or his / her deputy, the signature being authorized by an appropriate staffing structure;

2.1.2. a formalized and authorized comment of an expert — doctor in sciences with a recommendation for the article to be published in the journal.

2.2. The editorial board forwards the author's manuscript to be reviewed by an expert (a doctor or PhD in sciences engaged in the branch of law the article is devoted to)

The review is transferred to the author in the event that a request therefor is made in writing by him / her or a proper request is made by the Supreme Attestation Commission.

2.3. Reviews are stored in the publishing and editorial office in five years.

2.4. The final decision on accepting the author's article to be published in one of the following issues is to be taken at the sitting of the journal editorial board.

2.5. The editorial board notifies the author of the taken decision on his / her request. A substantiated written refusal is granted to the author of an unaccepted article by the editorial board on his / her request.

3.1. Articles written by members of the Russian Academy of Sciences, members of the journal editorial board as well as those accompanied with a notation of members of the Russian Academy of Sciences or members of the journal editorial board are published in the journal without a review.