



**I hereby approve**

**Chief editor**

of the “Bulletin of the Russian Law Academy”,  
the Rector of the RLA of the Ministry of Justice  
of the Russian Federation, PhD in law,  
the assistant professor

O. I. Alexandrova

24 November 2014

**Sample of submitting materials to the journal  
“Bulletin of the Russian Law Academy”**

<b>Surname, first name (in full), father’s name (in full)</b>	<b>Surname, first name (in full), father’s name (in full),</b>
academic degree, academic title, honorary title, position (in full, without any abbreviations or acronyms), the principle place of work (study) (in full, without any abbreviations or acronyms) in Russian:  Example  - doctor in law, an honored lawyer of the Russian Federation, professor of Theory and History of State and Law Chair of the Russian Law Academy of the Ministry for Justice of the Russian Federation  - a post-graduate of Civil Law Chair of the Ministry for Justice of the Russian Federation	academic degree, academic title, honorary title, position (in full, without any abbreviations or acronyms), the principle place of work (study) (in full, without any abbreviations or acronyms) in English:  Example  - doctor in law, an honored lawyer of the Russian Federation, professor of Theory and History of State and Law Chair of the Russian Law Academy of the Ministry for Justice of the Russian Federation  - a post-graduate of Civil Law Chair of the Ministry for Justice of the Russian Federation



## References

1. *Petrov P. P.* The article heading // The name of the collected book: mode of publication / ed. S. S. Sidorov. M. : Publishing house, 2003. P. 35.

2. Ref.: *Shmakov V. V.* The article heading // The name of the journal. 2005. № 17.

3. *Kuznetsov S. S.* The title of the publication : mode of publication : in 3 vol. / ed. N. N. Nikitin. 3th ed. M. : Publishing house, 2008. Vol. 2.

4. Ref.: CZ RF. 2005. № 15. Article 115 (part 1).

**\*Abstract** is a brief content of the publication: a manuscript, an article or a book. The abstract demonstrates features and values of the work to be published, helps readers to make their choice, reflects the contents of the original.

*Thus, the abstract must be short (two-three sentences) but it must give an idea of the article's content.*

**\*\*key words** are used in data retrieval system (DTS) to facilitate the search for scientific and technical information. The technique of focusing on key words is quite simple: several words (usually 5–15) are selected out of the so called original document (a book, an article, etc.) to render its gist. These key words make up a document search profile (DSP). In most of modern professional automated DTS DSP are just a set of key words given as nouns in their initial form.

*Thus, five to ten (not more than fifteen) key words are to be used depending on the volume of the article.*